



**VILLAGE OF SUFFERN
BOARD OF TRUSTEES MEETING MINUTES
THURSDAY, MAY 15, 2025, 5:00 P.M.**

Present: Michael F. Curley, Mayor
Jo Meegan-Corrigan, Deputy Mayor
Steven Alpert, Trustee
Angela Hogue, Trustee
Clarke Osborn, Trustee
Gregg Smith, Village Treasurer
Betty Vanderbeek, Village Clerk

Absent: Terry Rice, Village Attorney

CALL TO ORDER

Mayor Curley called the meeting to order at 5:01 P.M. and led the Pledge of Allegiance. He asked for everyone to remain standing for a moment of silence for Michael Kelly who is in heaven now. Michael was Kathy Mills father who recently passed

POLICE DEPARTMENT

Chief Loughlin presented the following resolutions:

Chief Loughlin gave a brief history of Officer Veras's background

RESOLUTION NO. 077 OF 2025

A RESOLUTION APPOINTING OFFICER JULIO VERAS TO THE POSITION OF DETECTIVE

BE IT IS RESOLVED, that effective May 16, 2025, the Board of Trustees hereby appoints Officer Julio Veras to the position of Detective, subject to the applicable probationary period.

A motion to approve the foregoing resolution was made by Trustee Alpert and seconded by Trustee Osborn, with Trustee Meegan-Corrigan and Trustee Hogue in favor.

Adopted: May 15, 2025

Mayor Curley made note that Tuxedo Police Chief Marsh was present at the meeting, members from the Rockland County Intel Unit, Ramapo police officers, officers of other part of the county and all friends and family of the promoted officers. He stated, "On behalf of the board, I want to welcome you all for coming here for this good occasion for promotions of some fine officers."

Mayor Curley stated, "For the detective position there were other candidates, and I have to say they were all very highly qualified, but I think officer Varys cares about the community, he understands the community and he gets involved with

the community. I think the chief made a made a fine choice and I thank him for that.”

Chief Loughlin gave a brief history of Sergeant Yorke’s background

RESOLUTION NO. 078 OF 2025

A RESOLUTION AUTHORIZING THE MAYOR TO PROMOTE SGT. ANDREW YORKE TO THE RANK OF DETECTIVE SERGEANT

RESOLVED, that the Village Board authorizes the Mayor to promote Sgt. Andrew Yorke to the rank of Detective Sergeant effective May 16, 2025.

A motion to approve the foregoing resolution was made by Trustee Meegan-Corrigan and seconded by Trustee Alpert, with Trustee Osborn and Trustee Hogue in favor.

Adopted: May 15, 2025

Mayor Curley thanked Sergeant Yorke for always being diligent in doing his job. “He's been fair and I'm proud to say that we're all happy to have him in this position, we know we're in good hands.”

PUBLIC WORKS

Mr. Charles Sawicki presented the board resolutions.

RESOLUTION NO. 079 OF 2025

A RESOLUTION CONFIRMING MAYOR CURLEY’S APPOINTMENT OF MICHAEL TOSCANO JR TO A GRADE 10 MEO I POSITION

NOW, THEREFORE, BE IT RESOLVED that Mayor Curley hereby appoints Michael Toscano Jr to a Grade 10 MEO I Position with a salary of \$23.18 per hour and said appointment is hereby confirmed by the Board of Trustees of the Village of Suffern.

A motion to approve the foregoing resolution was made by Trustee Osborn and seconded by Trustee Meegan-Corrigan and passed by the Board.

Adopted: May 15, 2025

Mayor Curley congratulated Mr. Tuscano.

RESOLUTION NO. 080 OF 2025

A RESOLUTION AUTHORIZING SOLICITATION OF FORMAL BIDS FOR THE HOOK AND LADDER FIREHOUSE ROOF REPLACEMENT PROJECT

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

BE IT RESOLVED by the Board of Trustees of the Village of Suffern that the solicitation of formal bids for the Hook and Ladder Firehouse Roof Replacement Project is hereby authorized, with bids to be returnable by June 30, 2025 at 3:00 P.M.

A motion to approve the foregoing resolution was made by Trustee Meegan-Corrigan and seconded by Trustee Hogue and passed by the Board.

Adopted: May 15, 2025

RESOLUTION NO. 081 OF 2025

A RESOLUTION AWARDDING THE CONTRACT FOR THE HOOK AND LADDER FIREHOUSE HVAC REPLACEMENT PROJECT TO BAKER MECHANICAL SERVICE CORP.

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

WHEREAS, the Village solicited proposals for the replacement of the Hook and Ladder Firehouse HVAC system; and

WHEREAS, the proposals were returnable on May 13, 2025; and

WHEREAS, three proposals were submitted; and

WHEREAS, the lowest proposal was submitted by Baker Mechanical Service, Inc. in the amount of \$18,400.00;

WHEREAS, the proposal by Baker Mechanical Service, Inc. has been reviewed for reasonableness; and

WHEREAS, the competency and responsibility of Baker Mechanical Service, Inc. has been reviewed and found to be satisfactory.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that the contract for the Hook and Ladder Firehouse HVAC Replacement Project is awarded to Baker Mechanical Service, Inc., 80 Mailer Avenue, Cornwall, New York 07663, in accordance with its proposal dated May 9, 2025, in the amount of \$18,400.00; and

BE IT FURTHER RESOLVED by the that the Mayor is hereby authorized to execute a contract with Baker Mechanical Service, Inc. for the Hook and Ladder Firehouse HVAC Replacement Project, subject to approval of the contract as to form and substance by the Village Attorney.

A motion to approve the foregoing resolution was made by Trustee Meegan-Corrigan and seconded by Trustee Hogue and passed by the Board.

Adopted: May 15, 2025

RESOLUTION NO. 082 OF 2025

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT LONGO ELECTRICAL MECHANICAL, INC. FOR THE REPLACEMENT OF VARIOUS ESSENTIAL PARTS OF THE BON AIRE PUMP STATION ON AN EMERGENCY BASIS

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

WHEREAS, the Bon Aire Pump Station is an essential component of the Village water delivery system and services hundreds of homes as well as Good Samaritan Hospital; and

WHEREAS, it has recently become necessary to replace a valve and associated piping in the Bon Aire Pump Station; and

WHEREAS, it is necessary to cause such work to be performed immediately in order to ensure the delivery of an adequate supply of water to the resident and Hospital; and

WHEREAS, the Superintendent of Public Works has determined that an emergency situation exists; and

WHEREAS, Longo Electrical Mechanical, Inc. has submitted a proposal for the labor and materials for the repair of the Bon Aire Pump Station in the amount of \$15,353.00; and

WHEREAS, the Superintendent of Public Works has determined that \$15,353.00 is a fair and reasonable price for the provision of materials and labor; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern an emergency exists with respect to the foregoing repairs to the Bon Aire Pump Station; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute a contract with Longo Electrical Mechanical, Inc., 1 Harry Shupe Blvd, Wharton, New Jersey in the amount of \$15,353.00 for the repairs to the Bon Aire Pump Station, in accordance with the

proposal dated May 5, 2025, subject to approval of the contract as to form and substance by the Village Attorney.

A motion to approve the foregoing resolution was made by Trustee Meegan-Corrigan and seconded by Trustee Hogue and passed by the Board.

Adopted: May 15, 2025

RESOLUTION NO. 083 OF 2025

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH QUALITY ENVIRONMENTAL SOLUTIONS AND TECHNOLOGIES, INC. FOR PROFESSIONAL SERVICES FOR THIRD PARTY MONITORING FOR ASBESTOS ABATEMENT FOR THE VILLAGE HALL ROOF REPLACEMENT PROJECT

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

WHEREAS, the Board of Trustees previously awarded a contract for the replacement of the Village Hall roof; and

WHEREAS, it is necessary to obtain the professional services for third party monitoring and inspection of the work, coordination to ensure timely removal of asbestos, to ensure compliance with applicable environmental and other regulations, and prepare required documentation and paperwork for the project; and

WHEREAS, Quality Environmental Solutions and Technologies, Inc. has submitted a proposal for such professional services in the amount of \$5,344.50; and

WHEREAS, such work constitutes professional services not subject to competitive bidding; and

WHEREAS, the Board of Trustees is desirous of entering into a contract with Quality Environmental Solutions and Technologies, Inc. for such professional services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that the Mayor is hereby authorized to execute a contract with Quality Environmental Solutions and Technologies, Inc. for for third party monitoring of the replacement of the Village Hall roof in the amount of \$5,344.50, in accordance with the proposal dated May 14, 2025, subject to approval of the contract as to form and substance by the Village Attorney.

A motion to approve the foregoing resolution was made by Trustee Meegan-Corrigan and seconded by Trustee Hogue and passed by the Board.

Adopted: May 15, 2025

Mayor Curley stated, "Thank you, Charles, you will be busy. We'll be starting with the roof on Monday."

TREASURER

Mr. Gregg Smith presented the following resolutions.

RESOLUTION NO. 084 OF 2025

ASSIGN FUND BALANCE FOR LEGAL AND PERSONAL SERVICES

WHEREAS, the Village of Suffern's credit rating with Moody's Investors Service (Moody's) is currently Aa3; and

WHEREAS Moody's requires that a Aa rated village should have an unassigned fund balance is between 25% and 35% of revenues; and

WHEREAS, the Village Attorney has advised the Village Board that funds not to exceed \$120,000 should be assigned from General Fund fund balance for legal and personal services; and

WHEREAS, the Village's General Fund unassigned fund balance will remain above 35% of revenues if \$120,000 of General Fund unassigned fund balance is assigned for legal and personal services.

NOW THEREFORE BE IT RESOLVED that the Village of Suffern Board of Trustees authorizes the assignment of General Fund unassigned fund balance in the amount of \$120,000 for legal and personal services.

A motion to approve the foregoing resolution was made by Trustee Meegan-Corrigan and seconded by Trustee Hogue, with all in favor.

Adopted: May 15, 2025

RESOLUTION NO. 085 OF 2025

APPROPRIATE FUNDS FOR VILLAGE HALL ROOF REPLACEMENT

WHEREAS, the Village of Suffern's credit rating with Moody's Investors Service (Moody's) is currently Aa3; and

WHEREAS Moody's available fund balance rating for a Aa rated village is between 25% and 35% of revenues; and

WHEREAS, the Board of Trustees bid for Village Hall Roof Replacement has been awarded to Mak Group LLC, 82 Midland Avenue, Suite D, Saddle Brook, New Jersey 07663 will not exceed \$491,000 and

WHEREAS, the Village's General Fund available fund balance will remain above 35% of revenues if \$500,000 or less of General Fund available (unassigned) fund balance is appropriated and transferred to the Capital Projects Fund to finance the Village Hall Roof Replacement.

NOW THEREFORE BE IT RESOLVED that the Village of Suffern Board of Trustees authorizes the appropriation and transfer of available (unassigned) fund balance in the amount of \$500,000 from the General Fund to the Capital Projects Fund to finance the Village Hall Roof Replacement; and

BE IT FURTHER RESOLVED that Project 2025-007 Village Hall Roof Replacement is established to account for the revenues and expenditures associated with the replacement of the Village Hall Roof.

A motion to approve the foregoing resolution was made by Trustee Osborn, and seconded by Trustee Alpert, with all in favor.

Adopted: May 15, 2025

RESOLUTION NO. 086 OF 2025

TRANSFER FUNDS FROM LEGAL SERVICES TO VILLAGE ATTORNEY BASE SALARY & WAGES

WHEREAS, the Village requires Ad hoc legal services on behalf of the Village not to exceed \$2,700; and

WHEREAS, the Village Attorney will perform the work in lieu of hiring outside counsel; and

WHEREAS, the 2024-2025 General Fund budget for Village Attorney Base Salary & Wages (A.1410.41) has insufficient funds available to finance the cost of the Legal Services; and

WHEREAS, the 2024-2025 General Fund Legal Services Account (A.1420.44) has an available balance of \$37,200.

NOW THEREFORE BE IT RESOLVED that the Village of Suffern Board of Trustees authorizes the transfer of \$2,700 from General Fund Legal Service Account to General Fund Village Attorney Base Salary & Wages.

A motion to approve the foregoing resolution was made by Trustee Meegan-Corrigan and seconded by Trustee Hogue, with all in favor.

Adopted: May 15, 2025

MAYOR

The Mayor state that the Village has some extra work. He told the Board that they have some students that are going to do some part-time summer work for a few weeks.

RESOLUTION NO. 087 OF 2025

APPOINTING MEGHAN SIMON AS PART-TIME CLERK

RESOLVED, Mayor Michael F. Curley hereby appoints, Meghan Simon to the vacant position of Part-time Clerk in the Village Clerk Department, effective on May 16, 2025, at a pay rate of \$15.00 per hour and said appointment is hereby confirmed by the Board of Trustees of the Village of Suffern.

A motion to approve the foregoing resolution was made by Trustee Meegan-Corrigan and seconded by Trustee Alpert and passed by the Board.

Adopted: May 15, 2025

RESOLUTION NO. 088 OF 2025

APPOINTING RACHEL LACORTE AS PART-TIME CLERK

RESOLVED, Mayor Michael F. Curley hereby appoints, Rachel LaCorte to the vacant position of Part-time Clerk in the Village Clerk Department, effective on May 16, 2025, at a pay rate of \$15.00 per hour and said appointment is hereby confirmed by the Board of Trustees of the Village of Suffern.

A motion to approve the foregoing resolution was made by Trustee Meegan-Corrigan and seconded by Trustee Osborn and passed by the Board.

Adopted: May 15, 2025

Mayor Curley spoke about Memorial Day, the Village of Suffern carnival, and activities for the community. He thanked everyone for helping him.

ADJOURNMENT

A motion to adjourn the meeting at 5:21 P.M. was made by Trustee Meegan-Corrigan, seconded by Trustee Alpert, with all in favor.

Respectfully,

Betty Vanderbeek, Village Clerk