



**VILLAGE OF SUFFERN
BOARD OF TRUSTEES MEETING MINUTES
MONDAY, MAY 2, 2022**

Present: Michael F. Curley, Mayor
Jo Meegan-Corrigan, Deputy Mayor
Steven Alpert, Trustee
Frank Hagen, Trustee
Fred Sauberman, Trustee
Terry Rice, Village Attorney
Melissa B. Reimer, Village Clerk
Michael A. Genito, Village Treasurer

CALL TO ORDER

Mayor Curley called the meeting to order and led everyone in the Pledge of Allegiance. The Mayor requested a moment of silence for our veterans and people in need.

UPCOMING MEETINGS

A Regular Meeting is scheduled for Monday, June 6, 2022, at 7:00 P.M.

A Workshop Meeting is scheduled for Monday, June 27, 2022, at 7:00 P.M.

PUBLIC HEARING

MOTION TO OPEN PUBLIC HEARING TO CONSIDER THE ACCEPTANCE OF THE ANNUAL NYS DEC MS4 REPORT

A motion to open the public hearing was made by Trustee Corrigan and seconded by Trustee Alpert, with all in favor.

Mr. Charles Sawicki explained that MS4 is an acronym for Municipal Separate Storm Sewer System. This is a US EPA program and is regulated by NYS DEC. An annual report is submitted to the NYS DEC by June 1st of each year. The MS4 program has six elements called minimum control measures which result in a reduction of pollution discharge into water bodies. Mayor Curley explained that the 'S4' of 'MS4' stands for 'Separate Storm Sewer System.' It is to ensure that the drains in the street are not polluting our streams and other bodies of water where the water goes out under ground. We are required to test the water to make sure no one is dumping oil or any other chemical or harmful waste into our bodies of water.

One resident made a comment.

MOTION TO CLOSE PUBLIC HEARING TO CONSIDER THE ACCEPTANCE OF THE ANNUAL NYS DEC MS4 REPORT

A motion to close the public hearing was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

RESOLUTION NO. 100 OF 2020

ACCEPTING THE NYSDEC ANNUAL MS4 REPORT

WHEREAS, the Village of Suffern is required to file an Annual NYSDEC MS4 Report; and

WHEREAS, the Report has been completed by the Director of Public Works for the year ending March 2022.

WHEREAS, this is a Type 2 Action requiring no further action under SEQRA.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees accepts the Annual NYSDEC MS4 Report for the year ending March 2022, Nunc Pro Tunc.

A motion to approve the foregoing resolution was made by Trustee Corrigan, and seconded by Trustee Hagen, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 84 OF 2022

APPROVING THE SUFFERN FIRE DEPARTMENT SERVICE AWARD PROGRAM REPORT FOR 2021

WHEREAS, in accordance with New York General Municipal Law Section 217, General Requirements of a Service Award Program, Daniel McInerney, Suffern Fire Department LOSAP Administrator, prepared a preliminary report detailing the service award points earned by the members of the Suffern Fire Department for the year 2021; and

WHEREAS, for a period of no less than 30-days commencing March 31, 2022, the Suffern Fire Department LOSAP Administrator caused to be conspicuously posted a copy of the preliminary report at each Village of Suffern Firehouse during which time a firefighter may file a written appeal to the service point information contained in the report to the Fire Department.

BE IT RESOLVED, the Village Board of Trustees accepts the Service Award Program Report for 2021; and

BE IT FURTHER RESOLVED, the Mayor is authorized to sign the Village of Suffern Fire Department Service Award Program 2021 Final Report Sponsor Authorization Form.

A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 85 OF 2022

DECLARING POLICE RADAR EQUIPMENT AS SURPLUS

WHEREAS, the Chief of Police has advised that certain Police Department radar units, are obsolete as the New York State Division of Criminal Justice Services (DCJS) will no longer certify (calibrate) them.

NOW, THEREFORE BE IT RESOLVED, that the Village Board hereby declares the Equipment to be surplus and authorizes the Village Treasurer to sell or dispose of the Equipment as he deems in the best interests of the Village.

A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 86 OF 2022

A RESOLUTION AUTHORIZING PAYMENT OF APPLICATION NO. 8 TO PITINGARO & DOETSCH CONSULTING ENGINEERS FOR THE BACKUP POWER FOR CRITICAL FACILITIES PROJECT

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that payment of Application No. 8 to Pitingaro & Doetsch Consulting Engineers, P.C. in the amount of \$3,442.08 for Project 2021-006 GOSR NYCR-0256 Backup Power for Critical Facilities is hereby authorized.

A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 87 OF 2022

A RESOLUTION AUTHORIZING PAYMENT OF APPLICATION NO. 8 TO PITINGARO & DOETSCH CONSULTING ENGINEERS FOR THE HARDENING OF WATER TREATMENT PLANT PROJECT

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that payment of Application No. 8 to Pitingaro & Doetsch Consulting Engineers, P.C. in the amount of \$16,694.40 for Project 2021-005 GOSR NYCR-0255 Hardening of Water Treatment Plant is hereby authorized.

A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 88 OF 2022

A RESOLUTION AUTHORIZING PAYMENT OF APPLICATION NO. 2 TO TAM ENTERPRISES, INC. FOR THE HARDENING OF WATER TREATMENT PLANT PROJECT

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that payment of Application No. 2 to TAM Enterprises, Inc. in the amount of \$38,688.75 for Project 2021-005 GOSR NYCR-0255 Hardening of Water Treatment Plant is hereby authorized.

A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 89 OF 2022

A RESOLUTION AWARDED THE BID FOR 25% SODIUM HYDROXIDE TO JCI JONES CHEMICAL

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

WHEREAS, the Village authorized the submission of competitive bids for Sodium Hydroxide for use by the Department of Public Works; and

WHEREAS, the bids were returnable on April 19, 2022; and

WHEREAS, the prices submitted have been reviewed for their reasonableness.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that the bid for 25% Sodium Hydroxide is awarded to JCI Jones Chemical, 1765 Ringling Blvd, Sarasota, FL 34236 in the amount of \$1.85 per gallon; and
A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 90 OF 2022

A RESOLUTION AWARDING THE BID FOR LIQUID SODIUM HYPOCHLORITE SOLUTION TO COYNE CHEMICAL

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

WHEREAS, the Village authorized the submission of competitive bids for Liquid Sodium Hypochlorite Solution for use by the Department of Public Works; and

WHEREAS, the bids were returnable on April 19, 2022; and

WHEREAS, the prices submitted have been reviewed for their reasonableness.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that the bid for Liquid Sodium Hypochlorite Solution is awarded to Coyne Chemical, 3015 State Road, Croydon, Pennsylvania in the amount of \$3.7090 per gallon; and
A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 91 OF 2022

A RESOLUTION AWARDING THE BID FOR LOT B PAVEMENT IMPROVEMENTS TO TILCON NEW YORK, INC.

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

WHEREAS, the Village authorized the submission of competitive bids for Lot B Pavement Improvements; and

WHEREAS, the bids were returnable on April 21, 2022; and

WHEREAS, various bids were submitted by three bidders; and

WHEREAS, the low bid was submitted by Tilcon New York, Inc. in the amount of \$307,650.00; and

WHEREAS, the bids submitted have been reviewed for their reasonableness.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that the bid for Lot B Pavement Improvements is awarded to Tilcon New York, Inc. 9 Entin Road, Parsippany, New Jersey 07054 in the amount of \$307,650.00, subject to approval of a contract by the Village Attorney, from the Rockland County Office of Community Development, and provision of the requisite insurance coverages; and

BE IT FURTHER RESOLVED, that the Mayor is authorized to execute a contract with Tilcon New York, Inc. for the foregoing work.

A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 92 OF 2022

A RESOLUTION AWARDING THE BID FOR LOT B DRAINAGE IMPROVEMENTS TO COVINO & SONS

BE IT ENACTED by the Board of Trustees of the Village of Suffern as follows:

WHEREAS, the Village authorized the submission of competitive bids for Lot B Drainage Improvements; and

WHEREAS, the bids were returnable on April 21, 2022; and

WHEREAS, various bids were submitted by four bidders; and

WHEREAS, the low bid was submitted by Covino & Sons in the amount of \$67,000.00; and

WHEREAS, the bids submitted have been reviewed for their reasonableness.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Suffern that the bid for Lot B Drainage Improvements is awarded to Covino & Sons, 15-31 Eberlin Drive, Fairlawn, New Jersey 07410 in the amount of \$67,000.00, subject to approval of a contract by the Village Attorney, from the Rockland County Office of Community Development, and provision of the requisite insurance coverages; and

BE IT FURTHER RESOLVED, that the Mayor is authorized to execute a contact with Covino & Sons for the foregoing work.

A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 93 OF 2022

A RESOLUTION AUTHORIZING JOSEPH HUNT AND WILLIAM BARISH TO ATTEND THE CSEA CONFERENCE FOR PEER LEADER TRAINING MAY 2-5, 2022, IN SARATOGA SPRINGS, NEW YORK

WHEREAS, the Village Board adopted Resolution No. 27 of 2015 authorizing attendance at Municipal Conferences at its re-organization meeting on December 7, 2015, with prior approval by the Board of Trustees.

NOW, THEREFORE BE IT RESOLVED, the Village of Suffern Board of Trustees hereby authorizes Joseph Hunt and William Barish to attend the CSEA Conference for Peer Training, May 2-5, 2022, in Saratoga Springs at no cost to the Village.

Motion to approve made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 94 OF 2022

AMEND PROJECT 2021-001 POLICE BODY WORN CAMERAS

WHEREAS, on July 6, 2020, the Village Board adopted a resolution establishing Project 2021-001 ("Project"), which included appropriations for Police Body-Worn Cameras to be funded by debt; and

WHEREAS, on November 12, 2021, a principal payment for bond anticipation notes issued to finance the Project in the amount of \$23,000 ("Debt Principal") was paid for by the General Fund; and

WHEREAS, the Village of Suffern was subsequently awarded US Department of Justice Body-Worn Camera Grant No. 15PBJA-21-GG-04436-BWCX in the amount of \$12,816 for the period of December 1, 2021, through November 30, 2024 ("Grant"); and

WHEREAS, the Grant proceeds, rather than a portion of the previously paid Debt Principal, will be used to finance the Project cost of cameras purchased.

NOW THEREFORE BE IT RESOLVED that Project 2021-001 budget is amended by increasing Estimated Revenues - USDOJ BWC Grant and increasing Appropriations - Transfer

to General Fund, each in the amount of \$12,816; and that the General Fund 2021-2022 budget be amended by increasing Transfer in from Capital Projects Fund in the amount of \$12,816. Motion to approve made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 95 OF 2022

AMENDING RESOLUTION 214 OF 2021 ARPA21 FUNDS FOR FORD 550 CHASSIS AND GARBAGE TRUCK

WHEREAS on October 18, 2021, the Village Board adopted Resolution 214 of 2021 authorizing the use of up to \$65,315 of American Rescue Plan Act of 2021 (“ARPA21”) Coronavirus Local Fiscal Recovery Funds for the purchase of a Ford 550 chassis with plow (Project 2021-007) and up to \$50,000 of ARPA21 funds as a Village contribution towards the \$250,000 purchase of a garbage truck with plow, the remainder of which is to be funded by a New York State and Municipal Facilities Capital Program (“SAM”) grant (Project 2022-002); and

WHEREAS the Superintendent of Public Works has advised that the plows for the vehicles are not required at this time; and

WHEREAS the actual cost of the Ford 550 chassis without the plow is \$65,439; and

WHEREAS the actual cost of the garbage truck without the plow is \$257,014 (\$119,214 for the chassis and \$137,800 for the rear loader body).

NOW THEREFORE BE IT RESOLVED that the Village Board amends Resolution 214 of 2021, authorizing the use of up to \$65,439 of ARPA21 funds to finance the purchase of said the aforesaid Ford 550 chassis and authorizing the use of up to \$57,014 of ARPA21 funds to finance the purchase of the aforesaid garbage truck and

FURTHER BE IT RESOLVED that the project budgets will be amended to reflect the above changes; and

FURTHER BE IT RESOLVED that any unspent funds remaining after the purchase of the aforesaid items will be returned to the ARPA21 account being maintained by the Office of the Village Treasurer. A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 96 OF 2022

AUTHORIZING ARPA21 FUNDS FOR PROJECT 2022-003 FIRE DEPARTMENT ATV WITH TRAILER

WHEREAS on October 4, 2021, the Village Board adopted resolution 207 of 2021 authorizing up to \$50,000 of available funds in the General Fund to finance the purchase of a Fire Department ATV with Trailer until up to \$50,000 was received from a State and Municipal Facilities Capital Program grant (“Grant”); and

WHEREAS the lowest responsible quotes received for the ATV with Trailer is \$50,694; and

WHEREAS the maximum amount to be financed by the Grant is \$50,000; and

WHEREAS there are sufficient American Rescue Plan Act of 2021 (“ARPA21”) funds to finance the additional \$694 required for the purchase of the ATV with Trailer.

NOW THEREFORE BE IT RESOLVED that the Village Board of the Village of Suffern authorizes the use of up to \$694 of ARPA21 funds, which together with the Grant funds of \$50,000 will be sufficient to finance Project 2022-003 Fire Department ATV with Trailer; and

FURTHER BE IT RESOLVED that any unspent ARPA21 funds remaining after the purchase of the aforesaid ATV with Trailer will be returned to the ARPA21 account being maintained by the Office of the Village Treasurer.

A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 97 OF 2022

ADOPTING THE RECORD OF ACTIVITIES FOR ELECTED AND APPOINTED OFFICIALS

WHEREAS, the Office of the New York State Comptroller requires that the governing body establish the Standard Workday for reporting days worked to the New York State and Local Employee's Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the Clerk of this body; and

WHEREAS, the New York State and Local Employee's Retirement System Regulation for Reporting Time for Elected or Appointed Officials, Section 315.4, Record of Activities, (b)(5) Completion of the Standard Work Day and Reporting Resolutions, prescribes as a standard work day for elected or appointed official equal to no fewer than six hours nor more than eight hours for each such elected or appointed office or position for the purposes of calculating days worked for those who are enrolled in the New York State and Local Employee's Retirement System; and

WHEREAS, officials who begin a new or subsequent term of office are required to complete a three-month record of activities (ROA) within 150 days of the start of the term and submit it to the secretary or clerk of the governing board within 30 days of completion; and

WHEREAS, a summary of the three-month record of activities submitted by Village of Suffern officials has been summarized on New York State and Local Retirement System (NYSLRS) Standard Workday and Report Resolution Form RS 2417-A/B.

THEREFORE, BE IT RESOLVED, the Village of Suffern Board of Trustees adopts the record of activities as presented on Form RS 2417-A/B and authorizes the Village Clerk to post form RS 2417-A/B for at least 30 days on the Village of Suffern Website, the Bulletin Board at the entrance of the Village Hall at 61, Washington Avenue, Suffern, NY, and at the entrance of the Office of the Village Clerk in accordance with the requirements of public notice established by the New York State and Local Retirement System.

A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Alpert, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 98 OF 2022

APPROVAL OF MINUTES BOARD OF TRUSTEES WORKSHOP MEETING OF MARCH 28, 2022

RESOLVED, the minutes of the Board of Trustees Workshop Meeting of March 28, 2022, be and are hereby approved.

A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

RESOLUTION NO. 99 OF 2022

APPROVAL OF MINUTES BOARD OF TRUSTEES MEETING OF APRIL 4, 2022

RESOLVED, the minutes of the Board of Trustees Meeting of April 4, 2022, be and are hereby approved.

A motion to approve the foregoing resolution was made by Trustee Corrigan and seconded by Trustee Sauberman, with all in favor.

Adopted: May 2, 2022

ATTORNEY:

Mr. Terry Rice, Village Attorney, explained the Board of Trustees will go into Executive Session at the end of the agenda.

POLICE DEPARTMENT:

Chief Andrew Loughlin explained that May 11-17, 2022, is National Police Week. In celebration of National Police Week, the Chief awarded deserving police officers with Certificates of Recognition.

GRANT PROGRAM:

Mr. Fred Rella, Grant Writer for the Village explained that the Village was awarded a grant for \$319,680 from the New York State Environmental Facilities Corp. (“EFC”) for a New York State Water Infrastructure Improvement Act (“WIIA”) grant to assist in financing a Village project to remove perfluorooctanoic acid (“PFOA”) and perfluorooctanesulfonic acid (“PFOS”) contaminants from the Village’s drinking water supply. The Village’s estimated cost for this project is \$532,800. The Village was awarded a grant of 60% of that, which is \$319,680. Obtaining the grant was a team effort by Michael Genito, Charles Sawicki, Danielle Curtain, and Mr. Rella. Mayor Curley pointed out that the Village was the only municipality in Rockland County to receive a grant for this type of project.

CULTURE AND RECREATION:

Ms. Cathy Mills, Recreation Coordinator, discussed events over the last weekend. These events included “Keep Rockland Beautiful,” “Arbor Day,” “Not Just Battery Saturday,” “PD Drug Take Back Day.” Ms. Mills thanked the Board. People were so happy. She discussed items planned for the following weekend and “StoryTime scheduled. Ms. Mills discussed the Clifford Theatre tryouts being scheduled and the Memorial Day Parade scheduled for May 30, 2022. In June there will be Yoga in the Park as well as the Lion’s Club “Taste of Suffern.” Mayor Curley thanked the CSEA, Mr. Joe Hunt and Mr. Pat Crotty for helping with the “Not Just Battery Saturday” and volunteering their time.

PUBLIC COMMENT: (limited to 4 minutes per speaker)

A motion to open the public comment was made by Trustee Corrigan and seconded by Trustee Alpert, with all in favor.

Two residents made comments.

A motion to open the public comment was made by Trustee Corrigan and seconded by Trustee Hagen, with all in favor.

TRUSTEES

Mr. Frank Hagen thanked Mr. Simon and the CSEA for Not Just Battery Saturday. Jo Corrigan added that it was a fantastic day.

MAYOR

Mayor Curley thanked the Police Department in assisting the Fire Department with the fire on Riverside Drive on April 25, 2022.

EXECUTIVE SESSION

A motion to go into executive session for litigation at 7:55 P.M., was made by Trustee Sauberman, seconded by Trustee Hagen, with all in favor.

A motion to exit executive session at 10:38P.M., was made by Trustee Alpert, seconded by Trustee Corrigan, with all in favor.

ADJOURNMENT:

A motion to adjourn the meeting at 10:39 p.m. was made by Trustee Hagen, seconded by Trustee Sauberman, with all in favor.

Respectfully,

Melissa B. Reimer, CPA
Village Clerk