

Village of Suffern
Department of Public Works
61 Washington Avenue
845-357-2602

Permit No. _____

Application For Right of Way Disturbance Permits

Street Department (See Right of Way Free Schedule) Water Department (See Semi-Annual and Tapping Fee Schedule) Wastewater Department (See Connection Fee Schedule)

Applicant/Contractor _____ Date _____

Address _____ Tax Map Section _____

Project Location _____

Name of Nearest Cross Street _____

Distance to Nearest Cross Street _____

Purpose of Disturbance and Description of Work _____

Area Identification:

Concrete or Bituminous Concrete Roadway Concrete or Bituminous Concrete or Belgium Block Curbing
 Grass/Lawn Area Concrete Sidewalk Shoulderstone/Gravel Area

Dimensions of Disturbance: Width _____ x Length _____ x Depth _____

(Attach sketch plans for the work and work site.)

Rockland County License No. _____ Telephone _____

Final Restoration to be made by _____ Telephone _____

Work will be started on _____ Completed on _____

Owner of Property _____ Telephone _____

The Applicant and Owner agree to comply with all rules and regulations as well as all laws, ordinances, and resolutions relating to said work and acceptance of the permit shall be deemed an agreement to abide by all of its terms and conditions. Copies of Street, Water and Wastewater specifications are attached. In addition, the Owner and Applicant understands that a utility mark out must be completed prior to excavation (call 811) and the NYS Code Rule 753 requirements. (<http://digsafely.newyork.com>)

Applicant must file a certificate of insurance in the required amount naming the Village as insured. Applicant is required to provide three (3) business days notice to the Department of Public Works prior to commencement of work.

Prior to issuing permits, all permit fees and escrow deposits must be paid in full to the Department of Public Works.

Permit Fees:

Street Department Service Fee: _____

Water Department Service Fee: _____

Wastewater Department Service Fee: _____

Note: _____

Applicants Signature: _____

Owners Signature: _____

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Approved: _____ Date: _____

Denied: _____ Date: _____

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**Right of Way Disturbance
Fee Schedule**

Permit Base Fee (Including One (1) Inspection)	\$300.00
Additional Inspections (As Deemed Required By DPW)	\$150.00

Permit Supplemental Fee

Area Disturbed	Fee	Escrow Deposit
<input type="checkbox"/> Concrete or Bituminous Concrete Roadway	\$1.50/S.F. (Min. \$100.00)	\$9.00/S.F. (Min. \$500.00)
<input type="checkbox"/> Concrete or Bituminous Concrete Curbing	\$3.00/L.F. (Min. \$150.00)	\$35.00/L.F. (Min. \$500.00)
<input type="checkbox"/> Belgium Block	\$4.00/L.F. (Min. \$100.00)	\$40.00/L.F. (Min. \$500.00)
<input type="checkbox"/> Grass/Lawn Area	\$1.00/S.F. (Min. \$75.00)	\$4.00/S.F. (Min. \$300.00)
<input type="checkbox"/> Concrete Sidewalk/ Concrete Apron	\$2.00/S.F. (Min. \$150.00)	\$10.00/S.F. (Min \$500.00)
<input type="checkbox"/> Shoulderstone/ Gravel Area	\$0.75/S.F. (Min. \$60.00)	\$3.00/S.F. (Min. \$250.00)
<input type="checkbox"/> DEC Stone	\$1.25/S.F. (Min. \$150.00)	\$5.00/S.F. (Min. \$250.00)

*See Semi-Annual Service Connection Charges for Water and Firewater.

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**Water And Wastewater Department
Semi-Annual, Tapping and Connection
Fee Schedule**

Fire Protection Connection Service Fees (Semi-Annual Charge):

Diameter of Pipe (inches)	Semi- Annual Charge
2	\$ 300.00
2 ½	\$ 300.00
3	\$ 350.00
4	\$ 350.00
6	\$ 375.00
8	\$ 525.00
10	\$ 750.00
12	\$ 1,050.00
16	\$ 2,250.00

Water Service Lines:

Maximum of one (1") inch installed by the Water Department. The cost of such installation paid for in advance by the property owner in addition to the following Tapping Fees:

Tap Size	Fee
¾ tap	\$ 1,500.00 plus meter price
1" tap	\$ 2,200.00 plus meter price

Excess of one (1") inch installed and paid for by the property owner after application is approved in addition to the following Tapping Fees:

Tap Size	Fee
1 ½" tap	\$ 5,300.00 plus meter price
2" tap	\$ 6,000.00 plus meter price
4" tap	\$ 12,000.00 plus meter price
6" tap	\$ 18,000.00 plus meter price
8" tap	\$ 24,000.00 plus meter price
10" tap	\$ 30,000.00 plus meter price

Sewer:

Sewer Connection Permit (existing spur)	\$ 500.00
Sewer Connection (new spur)	\$ 3,000.00

Miscellaneous Fees:

<input type="checkbox"/> Water and Sewer Inspection per visit:	\$ 150.00
<input type="checkbox"/> Water Meter Test	\$ 100.00
<input type="checkbox"/> Final Meter Reading (Telephone)	\$ 50.00
<input type="checkbox"/> Turning Off Water at Curb	\$ 50.00
<input type="checkbox"/> Turning On Water at Curb	\$ 50.00
<input type="checkbox"/> Turning Water Off or On at Curb After Normal Working Hours	\$ 150.00

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Additional Inspection Request

Fee: \$150.00 Per Request

Street Department Water Department Wastewater Department

Applicant/Contractor _____ Date _____

Project Location _____

Work Description _____

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**Right of Way Disturbance
Utility Emergency Request**
(Regular Fees Apply)

Date: _____ Time: _____

Name of Utility Company: _____

Phone Number: _____

Company Field Representative: _____

Phone Number: _____

Physical Location: _____

Type of Emergency: _____

The above requested information must be immediately submitted to the Village of Suffern Clerks Office during regular business hours 8:00 am thru 4:00 pm Monday thru Friday. All other times, including holidays, the requested information must be submitted to the Village of Suffern Police Department dispatch desk.

Clerks Representative:

Name	Date	Time
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Police Department Representative:

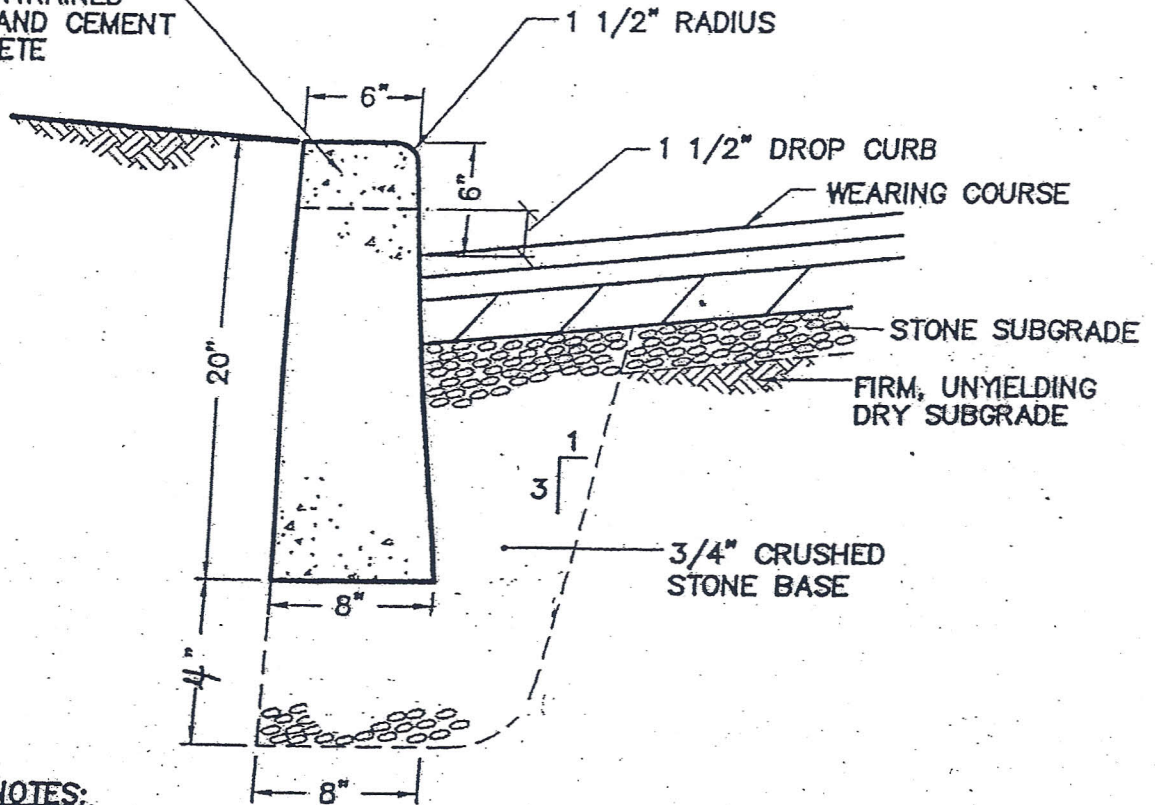
Name	Date	Time
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Specifications for Water Service and Wastewater Service Connections

- 1.) Trench width shall be 12 inches wider than the pipe outside diameter on each side.
- 2.) The trench shall be excavated 6 inches below the proposed bottom of pipe.
- 3.) The base under the pipe shall consist of 6 inches of compacted sand.
- 4.) Sand backfill shall be placed for the full width of trench up to 12 inches above the pipe.
- 5.) The sand backfill along the sides and above the pipe shall be placed and compacted in 8 inch lifts.
- 6.) Suitable backfill shall be placed above the sand layer to the street grade. These layers of Backfill shall also be placed and compacted in 8 inch lifts.
- 7.) The restoration of pavement shall conform to the details shown on the drawings for the Street Restoration Specifications.

4500 PSI
AIR-ENTRAINED
PORTLAND CEMENT
CONCRETE



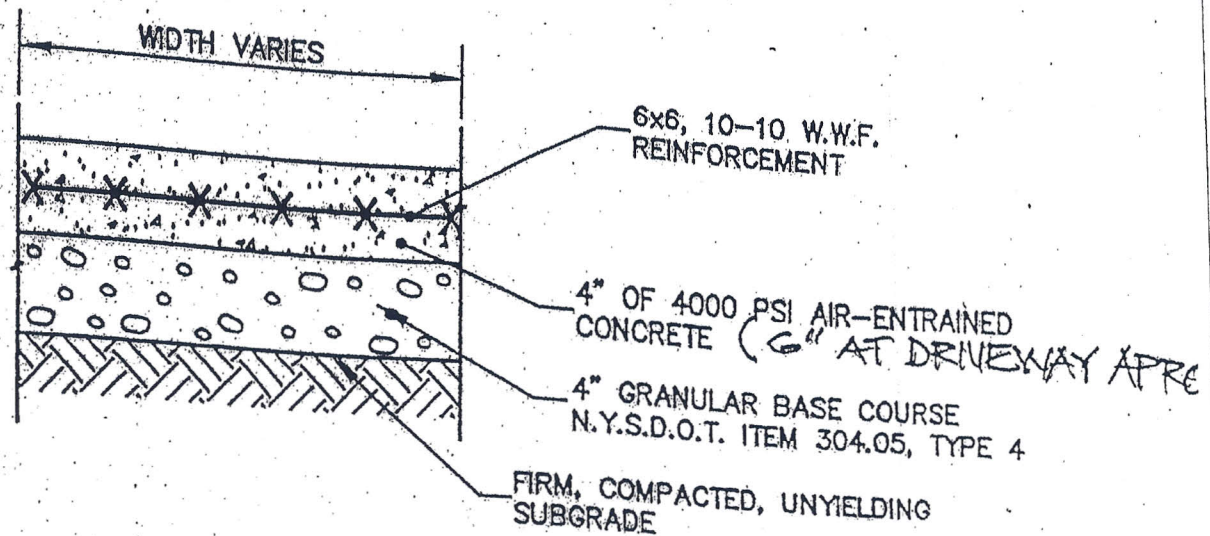
NOTES:

1. CURB SHALL BE CAST IN PLACE.
2. EXPANSION JOINTS OF 3/16" CELLULOSE OR SIMILAR MATERIAL SHALL BE PLACED AT TEN FOOT INTERVALS, TO FULL DEPTH OF CURB.

CONCRETE CURB

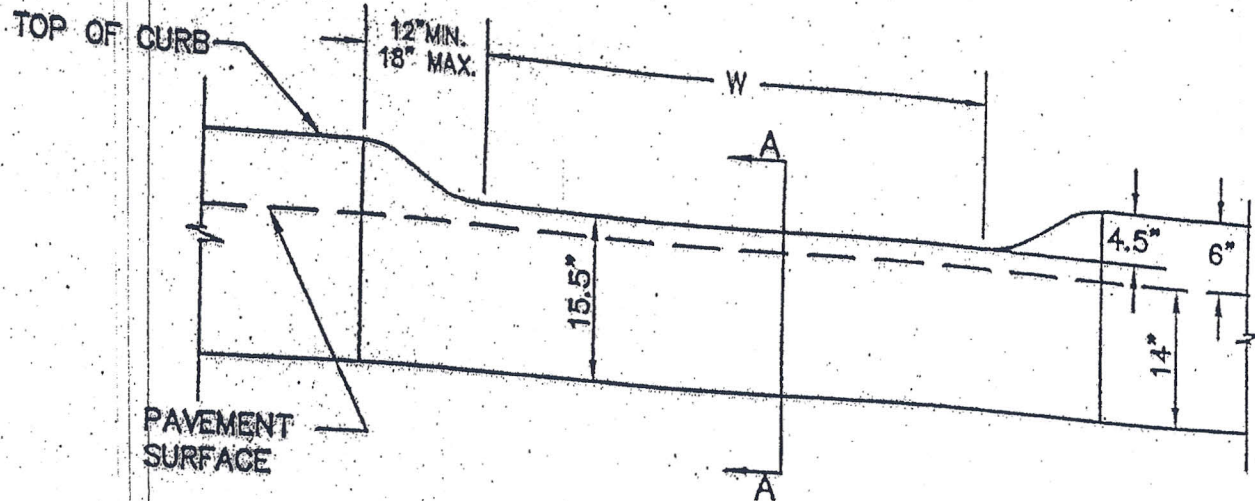
Drawing
Number:

2

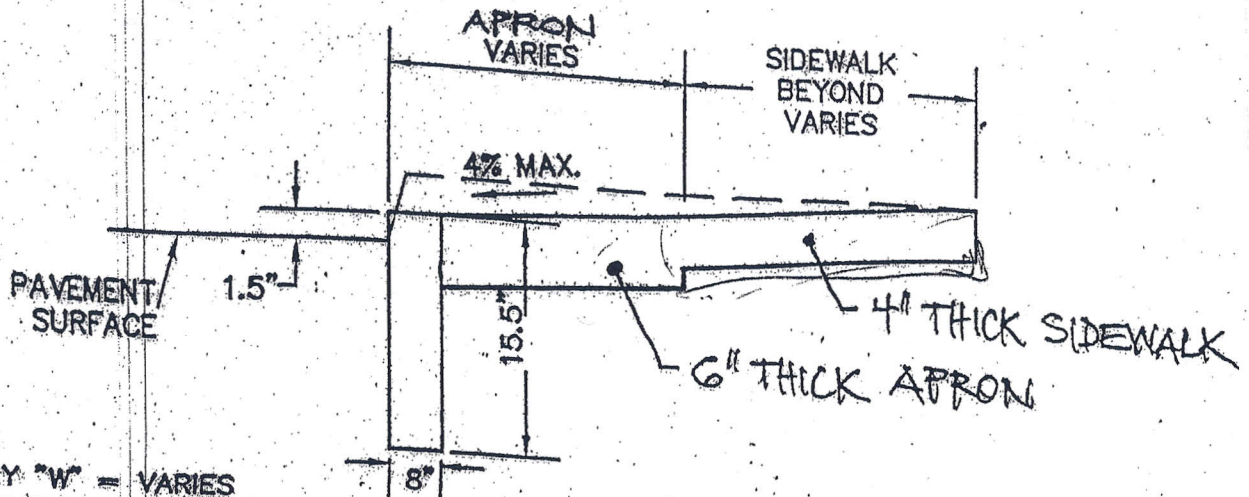


NOTES:

1. BROOM FINISH EACH SQUARE AT 90° TO PRECEEDING SQUARE.
2. PLACE "DUMMY" JOINTS EQUAL TO WALK WIDTH OR AS SHOWN ON PLAN.
3. INSTALL 1/2" PRE-MOLDED EXPANSION JOINT FILLER AT 20" O.C. MAX. AND AGAINST CONCRETE CURBS, BUILDINGS AND OTHER STRUCTURES AND AT SIDEWALK INTRUSIONS, SUCH AS, MANHOLE AND UTILITY BOX CASTINGS, HYDRANTS AND LIGHT POLES, ETC.

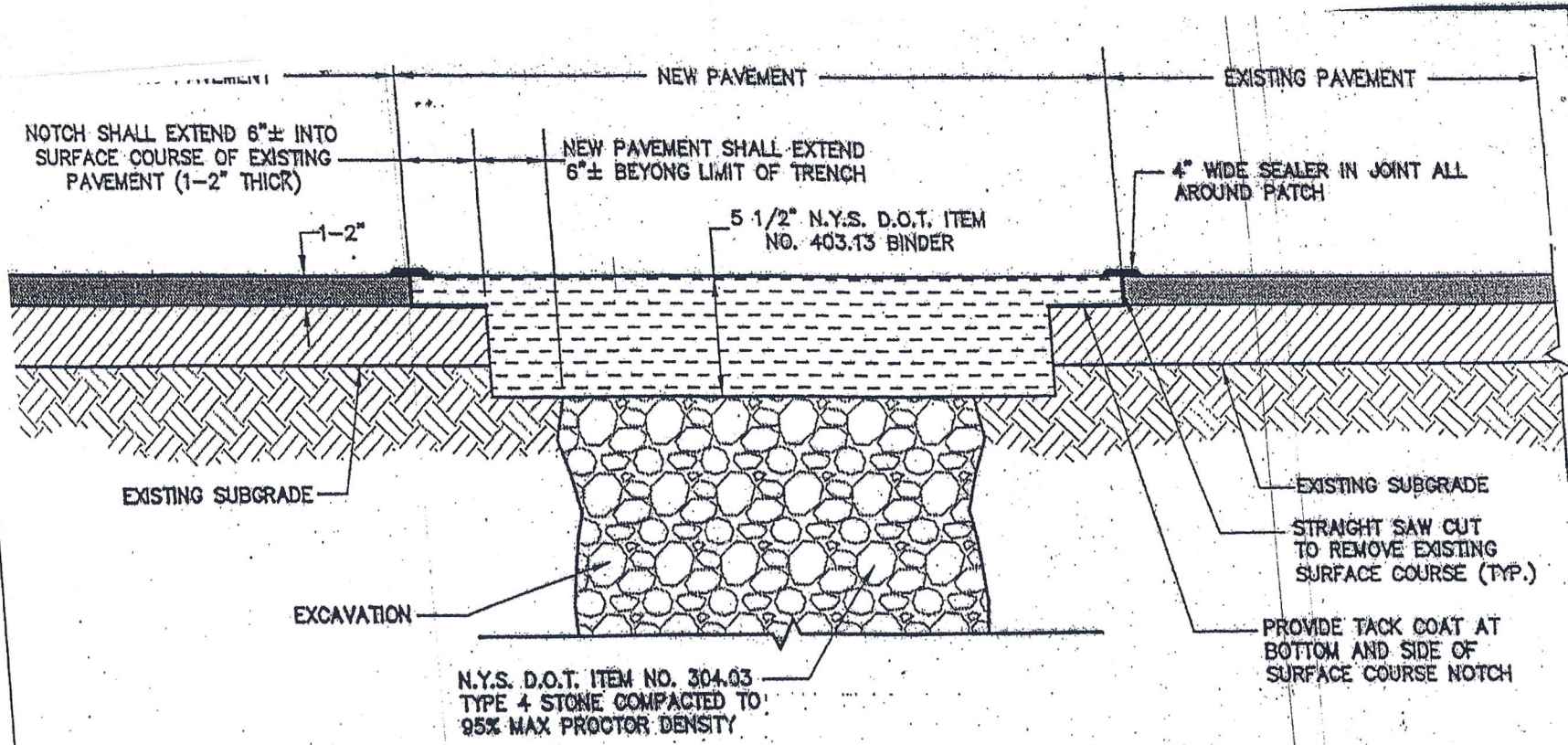


DEPRESSED CURB OPENING ELEVATION



SECTION A-A

FOR DRIVEWAY "W" = VARIES
 DRAINAGE "W" = 2'-0"
 HANDICAP "W" = 4'-0"



NOTES:

FOR OPENINGS THAT SPAN 30% OR MORE OF THE ROAD WIDTH, RESURFACE THE ENTIRE WIDTH OF THE ROAD AFTER REMOVING THE EXISTING SURFACE COURSE.